



# JAG | NE

**JOBS for AMERICA'S GRADUATES NEBRASKA**  
In Association with United Way of the Midlands

United Way  
of the Midlands



## Job Posting

**Organization:** United Way of the Midlands – JAG Nebraska  
**Job Title:** JAG Nebraska Regional Manager  
**FLSA Status:** Full Time, Exempt  
**Location:** Omaha, NE

**UWM's Mission: To UNITE our community's CARING SPIRIT to build a STRONGER tomorrow.**

### UWM Guiding Principles:

- Build **TRUST** in everything we do
- Extend **GRACE** by thinking beyond yourself
- Show **GRIT** by bringing it every day
- Be **OPEN** to embrace others' differences
- Actively **ENGAGE** by listening and sharing
- Live **CURIOSLY** to learn constantly

**\*The Regional Manager** is responsible for ensuring program goals are achieved by providing oversight and support to a team of Program Managers.

Jobs for America's Graduates (JAG Nebraska) is dedicated to empowering students with the personal and professional development skills and support to achieve success in high school graduation, further-education and employment following high school graduation. JAG Nebraska programming is provided as in-school, for-credit class electives during the school day. Classes integrate project-based learning and employer engagement through hands-on, realistic learning experiences where students master up to 87 competencies translatable to the workforce. JAG also provides leadership development experiences through extracurricular activities which include student-led planning and engagement for public service and social awareness projects and activities in addition to participation in State and National JAG conferences throughout the school year. As a result of JAG Nebraska, students become equipped to contribute to the local community through attainment of meaningful employment and active civic engagement skills.

**Jobs for America's Graduates (JAG)** JAG NE Specialists are teachers and educators, advocates for students, and caring adults and mentors. Our Specialists are responsible for guiding our students through project-based learning experiences for mastery of a minimum of 37 competencies in each JAG class. Specialists must be successful in fully implementing the JAG Nebraska model with integrity while supporting our students to navigate life and academia successfully, achieving high school graduation early or on time, and positive outcomes post-graduation. JAG Specialists work closely with school teachers and supervisors to provide support and coordination for students and must represent the organization's values at all times and must be well-versed in building relationships with multiple stakeholders simultaneously. contribute to the local community through attainment of meaningful employment and active civic engagement skills.

### Duties and Responsibilities:

- Responsible for supporting program operations by serving as a leader and coach to JAG Nebraska's Program Managers.
- Facilitates team communication, cohesiveness, and positive culture.
- Coaches team to a standard of performance, ensuring all program targets are met or exceeded annually.
- Ensures responsibility and authority is defined, understood, and enacted by the team.
- Complete performance evaluations for Program Managers, according to United Way of the Midlands policy, providing effective and supportive feedback while also receiving feedback.

**JAGNEBRASKA.ORG**

2201 Farnam Street, Suite 200, Omaha, NE 68102



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- Ensure integrity of the JAG model, accreditation compliance, grant requirements, and partnership obligations.
- Regularly brief the JAG Nebraska State Director on program performance outcomes and appropriate plan of action for improvements as needed.
- Assist in planning and implementation of regional and statewide student events.
- Provide suggestions for revisions to organizational policies and procedures as they relate to the operation of JAG Nebraska to the State Director.
- Host team meetings with Program Managers to share information, learn team needs, and receive feedback.
- Meet one on one with Program Managers once monthly to provide support as needed.
- Facilitate employer engagement and community connections, serving as a liaison for the AVP of Development and Program Managers.
- Supports the enhancement of building strong relationships with existing school partners' administration and community partners by ensuring timely, quality, and proactive communication.
- Must stay informed of local community initiatives and news.
- Provide oversight and support to ensure meaningful partnerships with local United Way chapters per program statewide.
- Coordinates with the UWM Communications Manager regarding local media and press requests or engagements.
- Recruit, interview, and hire for JAG Nebraska Program Manager positions according to the requirements of the position.
- Maintain the highest level of confidentiality, integrity and professionalism.
- Participate in approved national and state training opportunities and conferences.
- Perform other duties as assigned by the supervisor.

#### **Required Knowledge, Skills and Abilities:**

- Must be able to effectively use the Microsoft Office package of software (Word, PowerPoint, Excel, Teams).
- Must be knowledgeable about human services and major systems work.
- Must have a good understanding of philanthropy and the role non-profit organizations play in our community.
- Must be able to analyze and assess data reports to monitor program achievements.
- Must have the ability to effectively represent UWM and JAG Nebraska during community and stakeholder meetings.
- Must think strategically to effectively plan, organize, execute, and manage multiple projects to accomplish goals.
- Must be highly organized, responsive, and be able to handle multiple deliverables at the same time and on short notice.
- Must maintain a positive attitude and care deeply about the overall success of UWM and JAG Nebraska.
- Must be able to work independently while managing multiple priorities and deadlines.
- Must be able to communicate effectively, orally and in writing, with internal and external stakeholders.
- Must be able to make formal and informal presentations.
- Must be knowledgeable of Nebraska Department of Education requirements for Career and Technical Education.
- Must comply with and adhere to the State of Nebraska Career Specialist and teaching standards and requirements.
- Must be able to effectively develop and maintain positive relationships with appropriate boundaries.
- Must be able and willing to follow chain of command and organizational policies and values.
- Must possess a current and valid driver's license.
- Driving is an essential function of this position

#### **Supervisory Responsibilities:**

This position supervises a team of Program Managers who oversee a team of JAG Nebraska Career Specialists.

#### **Education and/or Experience:**

Accredited Bachelor's degree required. Master's degree in relevant field preferred. Must possess 3-5 years relevant prior experience successfully leading a decentralized team.

#### **Physical Requirements:**

- Prolonged periods of sitting at a desk, working on a computer, and/or motor vehicle.
- Regularly reach with hands and arms and talk or hear.
- Occasionally required to walk; climb or balance and stoop, kneel, crouch, or crawl.

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- Must occasionally lift and/or move up to 50 pounds.
- Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.
- The noise level in the work environment is usually moderate.